

AGENDA PARKS AND RECREATION BOARD

Tuesday, June 3, 2025 at 6:00 p.m.

Public Works / Planning Conference Room 311 N. Third Avenue Stayton, Oregon 97383

MEETING INFORMATION

The Stayton Parks and Recreation Board will be meeting in-person at the above location but the meeting can also be attended virtually. If you would like to virtually participate in the meeting, please contact Julia Hajduk at ihajduk@staytonoregon.gov to receive an invitation to the online meeting.

CALL TO ORDER

- 1. PUBLIC COMMENT
- 2. PRESENTATIONS

3. MEETING MINUTES

a. Approval of May 6, 2025 Minutes - Attachment A

4. GENERAL BUSINESS

- a. Review and acknowledge May Parks Report To be distributed at meeting
- b. Review and acknowledge May Pool report To be distributed at meeting
- c. Update on hiking readiness classes
- d. Receive update on walk guide proposal
- e. Discussion of donated structures policy Attachment B
- f. Update from Nick Raba on disc golf signs
- g. Review Adopt a Park policies and suggest modifications Attachment C
- h. Review of street trees and tree removal policies status (Attachment D)

5. OTHER BUSINESS

a. Member updates and questions

6. ADJOURN - Next Meeting, July 1, 2025 @ 6pm

The meeting location is accessible to people with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodation, contact the Public Works Department at (503) 769-2919.



CITY OF STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

May 6, 2025 Public Works Conference Room

Present: AJ Westlund, Chair

Tricia Hafner Marco Levario Jared Burns Dan Brummer Nick Raba

Absent: Pam Pugsley

Staff: Julia Hajduk, City Manager, Bob Parsons, City of Stayton

Guest(s): City Councilor Steve Sims as Parks Board liaison, David Neilson, and Katie

Grossen.

CALL TO ORDER: Chair Westlund called the meeting to order at 6:02 pm.

PRESENTATIONS / COMMENTS FROM THE PUBLIC:

Katie Grossen, a speech language pathologist from the school district spoke about her work with augmentative communication and the opportunities to have boards in the parks, over time, to help people who can not verbally communicate share information with others.

David Nielson spoke about the trash cans in Quail Run Park and wanting to make sure his concerns are being listened to. He also shared his concerns about the Adopt-a-park program and recommended a volunteer list in lieu of an adopt a park program.

REVIEW AND APPROVAL OF MINUTES:

Minutes of April 1, 2025 approved. Motion made by Marco Levario, seconded by Tricia Hafner and approved 6 to 0.

Follow-up questions from Minutes: none

GENERAL BUSINESS:

a. Appoint Vice Chair Motion to appoint Jaren Burns as vice chair made by Dan Brummer, seconded by Nick Raba. Motion approved 6 to 0

- b. Review and acknowledge April Parks Report The Board members reviewed and acknowledged the April Parks Report
- c. Select proposed dates for hiking readiness class(es) Julia shared the initial flyer that had been prepared and asked for comments. The Board discussed potential dates for the hiking classes. It was decided that the classes would be at the Community Center so Julia needed to check availability. Direction provided was: after school gets out, a weeknight, 5:30-6:30, 1 week apart and on a Tuesday, Wednesday or Thursday.
- d. Receive update on walk guide proposal Item carried forward to next meeting
- e. Update from Nick Raba on disc golf signs – Item carried forward to next meeting
- f. Review of street trees and tree removal policies status Item carried forward to next meeting
- g. Review list of donated structures Marco Levario reviewed the list he prepared. It was discussed that at the next meeting, the Board needs to discuss what outreach to these businesses should be. They need to determine what they want to ask, how they want to deal with existing and what the policy/expectations should be for amenities going forward.
- h. Review Adopt a Park policies and suggest modifications. Item carried forward to next meeting

OTHER BUSINESS None

ADJOURN – The meeting was adjourned at 7:03 pm. The next meeting is scheduled for June 3, 2025 @ 6pm



CITY OF STAYTON

MEMORANDUM

TO: Stayton Parks Board

FROM: Julia Hajduk, City Manager

DATE: May 27, 2025

SUBJECT: Discussion of sponsored structures in parks

At our most recent meeting, Marco Levario provided an inventory of park items that are sponsored or feature sponsorship signage. During the discussion, we acknowledged the need for further policy-level conversations regarding the future of existing items in parks that may be approaching the end of their lifespan or require maintenance or replacement. Additionally, it was agreed that a formalized policy or set of expectations should be established to guide future sponsorships.

To move this process forward, I have prepared two documents for your review:

- 1. **Assessment of Sponsored Items**: Building on Marco's inventory, I have added assessments to help evaluate each item's condition. The goal is for Parks Board members to review the list and provide recommendations based on one of the following criteria:
 - The item is in good condition and can remain in place.
 - o The item is in poor condition and should be removed.
 - The item is in fair condition, and the original donor should be contacted to discuss options such as replacement, retrieval, or relocation.

The assessment criteria have been quickly drafted to serve as a starting point, but I encourage input from the Board on these guidelines. I recommend that each Board member complete the assessment and submit their feedback to me by **June 20th**, allowing time to compile the results into a report for the **July 1, 2025** meeting.

2. **Draft Donated Items Policy**: This document outlines a proposed policy for managing donated items in parks. It will require extensive input from the Parks Board to refine. This policy will serve as a guide for our outreach to donors, including what we will ask of them. To ensure consistency, I suggest we use a single letter template for donor communications, which I will draft once we determine the key points we want to address.

Attachments:

- 1. Sponsored items in park draft assessment list
- 2. Draft Policy framework for donated or sponsored items

			Condition				Recommendation		
			Dated	Dirty	in disrepair	other	Remove	Retain	Reach out
Park	Object	Dedicated/sponsor							
Community Center									
	Bench by Ditch	Virginia Mann							
	Park Flag pole	Kiwanis							
	Bench by Library	Kiwanis							
Northslope									
	Adopt-a-park	Moms Club of Stayton							
Pioneer Park									
		Ruth Boedinghimer							
	Adopt-a-park	(deceased)							
	Rock Sign	Lions Club							
	Covered Area	Freres Pavilion							
	Bench close to								
	dumpster	Kiwanis							
		The Covered Bridge							
	Jordan Bridge	Society of Oregon							
	Tree by Jordan Bridge	e Greg and Ruth McWayne							
	Tree By Parking Lot	Susan Brandt							
	Flag Pole	Lions Club							
	i tag i ote	North Santiam							
		Community Credit Union							
	Disc Golf Course	Sommanity Steam Official							
	1	Figaro's Pizza							
	-	Stayton Veterinary							
	2	Hospital							
	3	McDonalds							

	4 Tee	Marlee Hoffman
	4 Hole	State Farm Dave Valencia
	5	Santiam Heating Santiam Heating
		Summit cleaning and
	6	Restoration
	7	Kiwanis
	8	No Sponsor
	9	Rotary
		BSA Troop 50 Eagle Scout
	5k Parks Trail Plaque	Project
Riverfront park		
		BSA Troop 50 Eagle Scout
	Benches	Project

Parks Board Donated Structures Policy Framework

1. Purpose The purpose of this policy is to establish clear guidelines and expectations for the donation, acceptance, and maintenance of structures within city parks. This policy applies to both existing donated structures that are aging and becoming unsightly and new donations that may be considered for future acceptance.

2. Definitions

- **Donated Structure**: Any physical item or facility (e.g., benches, gazebos, playground equipment, statues) donated by individuals, organizations, or businesses to the city for placement in a public park.
- **Aging Structure**: A donated structure that has been in place for a significant period and is showing signs of wear, deterioration, or obsolescence, leading to an unsightly or unsafe appearance.
- Unsightly Structure: A structure that, due to age or lack of upkeep, detracts from the aesthetic quality of the park and may no longer align with the park's design or community standards.

3. Policy for Existing Donated Structures

- Maintenance and Repair of Aging or Unsightly Structures:
 - Annual Review: The Parks Board will conduct an annual review of all donated structures, assessing their condition with a focus on both safety and aesthetic quality.
 - o **Criteria for Unsightliness**: A structure may be deemed unsightly based on several factors, including peeling paint, rust, excessive wear and tear, outdated design, or materials that no longer align with current park standards.
 - Respect for Original Donor: The city values the original donor's intent and wishes, and every effort will be made to maintain the integrity of their donation. However, if the structure is deemed to be deteriorating or outdated, the donor or their family will be approached with the option to upgrade or replace the structure to meet current standards.
 - Notice of Deterioration: If a structure is identified as unsightly or deteriorating, the Parks Board will send a formal notice to the donor (if known) or their heirs, respectfully requesting that they contribute to an upgrade or replacement of the structure.
 - Upgrade or Removal: If no response is received or an agreement is not made to upgrade or replace the structure, the Parks Board may proceed with removal or replacement after a reasonable time period.
- Financial Responsibility for Upgrades:

- Onors will be given the option to fund repairs, upgrades, or replacement of their donated structure to bring it up to current standards. If the donor is unable or unwilling to fund these improvements, the city may seek other funding sources, including grants, to facilitate the upgrades.
- o If the structure is no longer viable or desired for upgrades, the city will work with the donor or their family to find a respectful solution.

4. Policy for Accepting New Donations

• General Requirements for Donations:

- All donations of structures must meet the city's aesthetic, functional, and safety standards.
- Donors must provide written documentation that outlines the specific details of the donated structure, including design, materials, dimensions, and any maintenance requirements.
- The Parks Board reserves the right to decline any donation that does not align with city goals, park master plans, or is deemed unsafe or inappropriate for public use.

• Evaluation and Approval Process:

- o **Initial Review**: The Parks Board will review each donation offer to ensure it aligns with the park's needs, themes, and long-term planning goals.
- o **Site Approval**: A site analysis will be conducted to ensure that the proposed structure will fit within the park's design, not interfere with existing amenities, and comply with accessibility guidelines.
- Funding and Maintenance: Donors must agree to assume full responsibility for the costs of installation, maintenance, and any necessary repairs for a specified period (e.g., five years). After this period, the city will evaluate whether to continue maintenance, transfer responsibilities, or remove the structure.

• Ownership and Liability:

- o The city will retain ownership of all donated structures and will hold the liability for any damage or injury arising from the structure after installation.
- o Donors are required to sign a formal agreement that transfers ownership of the donated structure to the city.

• Recognition and Acknowledgment:

- o Donors may be offered appropriate recognition for their donation, such as a plaque or sign, in line with the city's standard practices for park donations.
- o However, recognition must not overshadow the public use or impact of the structure and must adhere to the city's guidelines for public art and signage.

5. Maintenance of Donated Structures

• **Maintenance Standards**: All donated structures must adhere to the city's regular maintenance standards. Regular inspections will be conducted to ensure safety and quality. If the donated structure requires more frequent maintenance than the city can

- afford, the Parks Board will work with the donor to establish a maintenance plan or alternative funding options.
- **Liability**: The city will assume liability for structures once they are accepted and installed, though donors may be required to maintain insurance coverage for specific high-risk items (e.g., large sculptures or play equipment).

6. Removal or Modification of Donated Structures

- Removal Due to Safety, Liability, or Aesthetic Concerns:
 - o If a donated structure becomes unsafe, unmaintainable, unsightly, or poses a liability to the city, the Parks Board will notify the donor (if applicable) and provide them with an opportunity to address the issue. If no resolution is reached, the structure may be removed or replaced.
 - Aesthetic concerns, such as a structure becoming outdated or no longer aligning
 with the park's design, will be handled in a similar fashion, with an emphasis on
 respecting the donor's legacy while maintaining the park's overall appearance and
 functionality.
- **Alteration Requests**: Donors or the community may request alterations to existing structures. Such requests must be submitted in writing and will be considered in line with park goals and city guidelines.





City of Stayton ADOPT-A-PARK PROGRAM

City of Stayton Public Works 311 N Third Avenue Stayton, Oregon 97383

Name:				
Organization Name:				
Responsible Party:				
Mailing Address:				
City:	:	State:	Zip Code:	
Phone:	_ Email:			
Name of Park to Adopt:				
Approved by:				

Date: _____

City of Stayton ADOPT-A-PARK PROGRAM

Program Description

The Adopt-A-Park program is a public service program for volunteers to assist the Public Works Department in maintaining the natural aesthetics of the City of Stayton Park system. Volunteers will be expected to fulfill the minimum program responsibilities, identify safety hazards, and freely communicate other issues associated with their designated park.

Program Guidelines

Adopt-A-Park is open to community groups, businesses, churches, and individual citizens. Approval of all park adoptions shall be made by the Parks and Recreation Board after reviewing written requests. All participating groups or individuals will be required to designate a contact person who will be responsible for organizing the group's efforts.

Participants will begin with a sixty-day probationary period. After an effective probationary period, the Public Works Department will erect a sign at park entrance designating the appropriate participants.

Responsibilities

The primary responsibility of all participants is to keep the park system free of litter. The suggested minimum frequency for litter pick-up is twice a month. Participants should be active in preventing park degradation by immediately reporting vandalism and assisting in the removal of graffiti.

Further responsibilities may include weeding flower beds, sweeping courts and walkways, and projects coordinated with and supervised by the Public Works Department.

"Volunteerism is vital to a community parks system and health recreation program. Civic organizations and citizens will be encouraged to be responsible for recreation programs, park development, and parks maintenance whenever possible."

-Parks and Recreation Master Plan





CITY OF STAYTON

MEMORANDUM

TO: Stayton Parks Board

FROM: Julia Hajduk, City Manager

DATE: February 4, 2025

SUBJECT: Street Tree Discussion follow up

At the past several Parks Board meetings, there was discussion about tree removal in the vicinity of parks and discussion of the street tree standards. As reported at the last meeting, I did share with the Council the Board's recommendation that trees be required to be replaced when one is removed. I wanted to share the code requirements for planting of street trees and the regulation of removal of the trees as well as the current street tree list and an evaluation (thank you AI) of the trees on the list and whether modifications might be recommended:

Tree Planting Regulations

1. General Planting Requirements:

- Requirement: Trees must be planted along public street frontages and private drives exceeding 150 feet.
- o **Location**: Trees should generally be planted outside the street right-of-way unless there is a designated planting strip or a city-adopted street tree plan.
- Code Reference: Stayton Municipal Code §17.20.060(A).

2. Tree Species:

- Species must be selected from the approved list maintained by the Director of Public Works. Deviations require written approval.
- The Stayton Municipal Code does not include a specific list of approved street tree species. Instead, it specifies that the street tree species must be selected from a list maintained by the Director of Public Works, and any deviations require approval by the decision authority
- Code Reference: §17.20.060(C).

3. Spacing and Power Line Restrictions:

- Trees must be spaced a minimum of 20 feet (medium canopy) to 25 feet (large canopy).
- Trees cannot exceed power line height at maturity or be planted within 10 feet of fire hydrants and utility poles unless approved.
- Code Reference: §17.20.060(D), (E).

4. Maintenance and Irrigation:

 Landscaping, including trees, must be maintained through regular watering, pruning, and replacement.

- New landscaping areas must include a permanent underground or drip irrigation system.
- o Code Reference: §17.20.060(F)-(G).

5. Planting Standards:

- Deciduous trees must be at least 7 feet tall or 1.5 inches in caliper; coniferous trees must be a minimum of 5 feet tall.
- o **Code Reference**: §17.20.060(H).

Tree Removal Regulations

1. Preservation of Significant Trees:

- Existing significant trees (25 inches or more in circumference at 4 feet above grade) should be preserved wherever feasible.
- o Code Reference: §17.20.060(I)-(J).

2. Street and Heritage Trees:

- o Removal requires explicit authorization from the Public Works Director or designee.
- Heritage trees are designated for their community value and require City Council approval for designation or removal.
- o Code References: §17.20.060(K)-(M).

3. Riparian Vegetation:

- Tree removal in riparian setbacks is limited to hazardous or unsafe trees and requires replacement with indigenous vegetation.
- o Code Reference: §17.20.070(A).

4. Construction Protections:

- Designated preservation trees must be protected with fencing and measures to prevent soil compaction or other damage during construction.
- o Code Reference: §17.20.060(N)-(P).

5. Exemptions:

- Tree farms and agricultural activities are exempt if compliant with other city codes and guidelines.
- o Code Reference: §17.20.060(Q).

Review and Approval Process

1. Tree Planting Plans:

- Reviewed and approved by the Public Works Director. Deviations from standard species or spacing guidelines require additional written authorization.
- o **Code Reference**: §17.20.060(C).

2. Tree Removal Permits:

- Authorization for street or heritage tree removal must be obtained in writing. The City Council must approve heritage tree designations and removal.
- o Code References: §17.20.060(K), (M).

3. Riparian Areas:

- Removal of hazardous trees within riparian setbacks is subject to review and replacement requirements to ensure ecological balance.
- o Code Reference: §17.20.070(A).

Street Tree list evaluation

To assess the suitability of the trees on the existing street tree list, I utilized AI to evaluate the most common concerns related to street trees:

- 1. **Root Invasion**: Species prone to damaging sidewalks or underground infrastructure.
- 2. **Overhead Power Interference**: Trees that grow taller than the clearance height for power lines where applicable.
- 3. **Pests and Disease**: Trees known for susceptibility to pests or diseases.
- 4. **Maintenance Needs**: Species requiring excessive upkeep (e.g., shedding fruit, weak branches).
- 5. Climate Compatibility: Trees that may struggle with Stayton's regional climate.

Based on this, we have identified that we may want ot consider looking more closely at the following trees for specific suitability by site and climate and pest resistance:

1. Acer platanoides (Norway Maple):

- o Prone to invasive root systems that can damage sidewalks and infrastructure.
- o Susceptible to verticillium wilt and tar spot disease.
- o Can outcompete native species and is often considered invasive in urban areas.

2. Quercus palustris (Pin Oak):

- o High maintenance due to falling acorns and dense leaf litter.
- o Requires well-draining soil; may not thrive in all urban conditions.

3. Fraxinus species (Ash Trees):

- Vulnerable to the Emerald Ash Borer (EAB), which has devastated populations across North America.
- Consider alternatives to avoid future maintenance and removal costs.

4. Platanus x acerifolia (London Planetree):

- Large size and invasive roots make it challenging for narrow planting strips.
- Highly susceptible to anthracnose and powdery mildew.

5. Robinia pseudoacacia (Black Locust):

- o Aggressive suckering can lead to unwanted spread.
- Brittle wood prone to breakage, creating potential safety concerns.

Action requested from the Board:

☐ Discuss and provide comments/recommendations

Attachments:

1. Street tree list

STREET TREES

The Design Engineer shall coordinate with the City Engineer and City Planner for appropriate tree species, location, and spacing. New trees shall not be planted in sight clearance areas or otherwise interfere with required sight distances, including but not limited to, intersections and railroad crossings. See also Section 303.06. Final plans and specifications for street trees and related vegetation or appurtenances will be reviewed by the City Engineer.

Street trees in the public right-of-way, or within the setback and/or buffer area immediately adjacent to the right-of-way, will be required of all developments. The particular species will be reviewed and approved as part of overall project submittals. A deposit for street trees to assure installation of the trees prior to occupancy will be required at the time of building permit issuance.

Minimum caliper of street trees shall be 2-inches, as measured 6-inches above ground level in accordance with the American Standard for Nursery Stock. Street tress shall be supplied with an approved root guard and shall be installed in accordance with the Standard Drawings. Newly-planted trees shall be securely staked for the first 2-years after planting and shall be replaced if they die or are destroyed. Street trees must be healthy at the end of the warrant period.

TREE SPACING

	Tree Spacing
Minor Collectors and Local Str	eets
Residential	30-feet (2 min per lot, 3 min if corner lot)
Commercial	20-feet (2 min per lot, 3 min if corner lot)
Industrial	20-feet
Arterials and Major Collectors	30-feet

Notes:

- Spacing required may vary depending on sight distance and clearance area requirements and site and/or topography constraints. Distances include linear section of cul-de-sacs.
- Street trees shall be located at least 15 feet from streetlights and stormwater catch basins, at least 10 feet from fire hydrants and utility poles, and at least 5 feet from driveway cuts and underground utilities, unless approved otherwise by the City Engineer.
- Street tress shall not be located where the City determines the trees may be a hazard to the public interest or general welfare or under overhead power lines, if tree height at mature age exceeds the height of the power line.

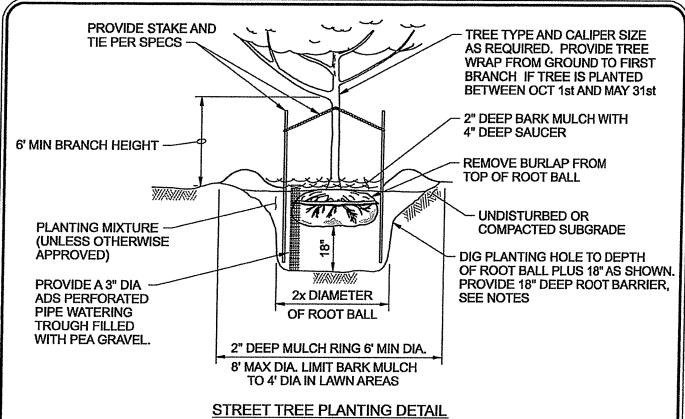
APPROVED STREET TREE LIST

		Planting Strip Width						
Common Name	Latin Name	Overhead Power			No Overhead Power			
		4'- 5.5'	6'- 7.5'	8' plus	4'- 5.5'	6'- 7.5'	8' plus	
Hedge Maple	Acer campestre		X	Х				
Rocky Mtn. Glow Maple	Acer grandidentatum 'Schmidt'		х	х				
Big Leaf Maple	Acer macrophyllum						X	
State Street Maple	Acer miyabei 'Morton'					X	X	
Columnar Norway Maple	Acer platanoides 'Columnar'				Х	х		
Crimson King Maple	Acer platanoides 'Crimson King'						х	
Crimson Sentry Maple	Acer platanoides 'Crimson Sentry'	Х	х					
Deborah Maple	Acer platanoides 'Deborah'						Х	
Emerald Queen Maple	Acer platanoides 'Emerald Queen'						х	
Emerald Lustre Maple	Acer platanoides 'Pond'						Х	
Sycamore Maple	Acer pseudoplatuanus					Х	Х	
Bowhall Maple	Acer rumbrum 'Bowhail'				Х	Х		
Red Sunset Maple	Acer rumbrum 'Franksred'						Х	
October Glory Maple	Acer rumbrum 'October Glory'						Х	
Scanlon Maple	Acer rumbrum 'Scanlon'				Х	Х		
Scarlet Sentinel Maple	Acer rumbrum 'Scarsen'				х	Х		
Jacquemontii Birch	Betula jacquemontii					Х	Х	
Pyramidal European Hornbeam	Carpinus betulus 'Fastigiata'					Х	Х	
Golden Catalpa	Catalpa bignonioides 'Aurea'						Х	
Katsura Tree	Cercidiphyllum japonicum						Х	
Eastern Redbud	Cercis canadensis		Х	Х				
Pacific Dogwood	Cornus nuttallii			Х				
Lavalle Hawthorn	Crataegus x lavellei	Х	Х					
European Beech	Fagus sylvatica					Х	Х	
Dawyck Purple Beech	Fagus sylvatica 'Dawyck Purple'				х	х		
Autumn Purple Ash	Fraxinus americana 'Junginger'					х	х	
Golden Desert Ash	Fraxinus excelsior 'Aureafolia'	х	х					
Flame Ash	Fraxinus oxycarpa 'Flame'				Х	X		
Raywood Ash	Fraxinus oxycarpa 'Raywood'				Х	Х		
Marshall Ash	Fraxinus pannsylvanica 'Marshall'					х	х	
Summit Ash	Fraxinus pannsylvanica 'Summit'				х	х		

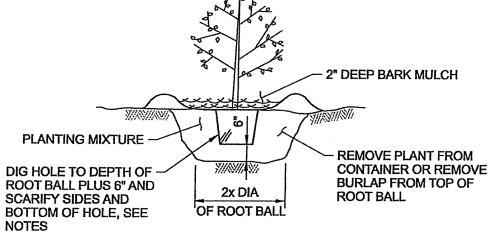
APPROVED STREET TREE LIST (continued)

		Planting Strip Width						
Common Name	Latin Name	Ove	rhead F	ower	No Overhead Power			
		4'- 5.5'	6'- 7.5'	8' plus	4'- 5.5'	6'- 7.5'	8' plus	
Sunburst Honeylocust	Gleditsia triacanthos var. inermis 'Suncole'						Х	
Arnold Tulip Tree	Liriodendron tulipifera 'Fastigiatum'				Х	Х		
Kobus Magnolia	Magnolia kobus					Х	X	
Bloodgood London Planetree	Platanus x acerfolia 'Bloodgood'						х	
Thundercloud Plum	Prunus cerasifera 'Thundercloud'		х	Х				
Kwanzan Cherry	Prunus serrulata 'Kwanzan'		Х	X				
Chanticleer Pear	Pyrus calleryana 'Glen's Form'				Х	Х		
Swamp White Oak	Quercus bicolor						Х	
Scarlet Oak	Quercus coccinea						Х	
Oregon White Oak	Quercus garryana						Х	
Pin Oak	Quercus palustris						Х	
Skyrocket Oak	Quercus robur 'Fastigiata'				Х	Х		
Red Oak	Quercus rubra					Х	Х	
Shumard Oak	Quercus shumardii		***************************************				Х	
Globe Locust	Robinia pseudoacacia 'Inermis'		Х	х				
Red Cascade Mountain Ash	Sorbus americana 'Dwarfcrown'	Х	Х					
Cardinal Royal Mountain Ash	Sorbus aucuparia 'Michred'				Х	Х		
Greenspire Linden	Tilia cordata 'Greenspire'					Х	Х	
Salem Linden	Tilia cordata 'Salem'					Х		
Allee Elm	Ulmus parvifolia 'Emer II'					Х	Х	
Halka Zelkova	Zelkova serrata 'Halka'					X	Х	
Green Vase Zelkova	<i>Zelkova serrata</i> 'Green Vase'					х	Х	

Source: City of Salem.



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SHRUB PLANTING DETAIL

NOTES:

- 1. IF DRAINAGE IS POOR, ELEVATE ROOT BALL 2" ABOVE GRADE AND SLOPE PLANTING MIXTURE AWAY FROM TRUNK. FORM A 4" DIAMETER SAUCER AROUND TRUNK. UNDER NO CONDITIONS SHOULD FILL BE PLACED IN CONTACT WITH TRUNK OR TOP OF BALL BE EXPOSED.
- 2. PLANT GROUND COVER AND SHRUBS IN ALTERNATING STAGGERED ROWS.
- 3. AN 18" DEEP APPROVED ROOT BARRIER SHALL BE PLACED AROUND EDGE OF STREET TREE PLANTING HOLE.

